

**THE WOODLAND PARK BOARD OF EDUCATION**  
**REGULAR MEETING**  
**NOVEMBER 20, 2017**

**CALL TO ORDER**

**N.J. OPEN PUBLIC MEETINGS LAW**

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act the Woodland Park Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted on the door of the Woodland Park Board of Education Administration Building and was provided to the North Jersey Herald News

**FLAG SALUTE**

**ROLL CALL**

Members Present –Maryann Perro, Tom Bolen, Mark Salemi, Lisa Marshall, Bob Kassai, Maria Flynn

Members Absent – Dina Bargiel, Joanne Mitchell (Arrived at 7:10)

Also Present - Michele Pillari, Tom DiFluri

**218-12A- BOARD MEMBER VACANCY**

Motion by FLYNN Seconded by BOLEN

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to appoint Laura Spagnola Vargas, as board member, to fill in vacancy of unexpired term, effective through the next reorganization meeting in January 2018.

Roll Call: 6 YES

*Mrs. Vargas was sworn in by Senator Corrado, accompanied by Mayor Kazmark.*

**Presentation:** Mrs. Waibel presented the results of the parent and student survey regarding summer enrichment/remediation programming. The Board will discuss budgetary and scheduling issues to decide if this program will move forward.

Members of the Passaic County School Boards Association attended the meeting. They introduced themselves and encouraged the Board members to take part in monthly county meetings, regarding working together as a whole.

**PUBLIC HEARING-AGENDA ITEMS ONLY**

Please remember that this is a public meeting. Anything you say will be public record. As a result, pursuant to law, the Board Members cannot respond to you publicly concerning certain matters, such as those regarding an individual student. If there is a matter that you wish to remain private concerning personnel or students, please contact the Superintendent's office. In accordance with Bylaw 0167, statements will be limited to 3 minutes in duration.

No one wished to be heard.

**218-107 - APPROVAL OF MINUTES**

Motion by FLYNN Seconded by BOLEN

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the minutes of the October 16, 2017 regular meeting.

BE IT FURTHER RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the Executive Session minutes of the October 16, 2017 regular meeting.

Roll Call: 6 YES

## **SUPERINTENDENT'S REPORT**

Dr. Pillari thanked the staff & students who participated in the annual food drive. Parent teacher conferences at all three schools are currently being held. Professional development was held last week, one day in district and one regional at PV. Mrs. Ciaramella, Director of Sepcial Education has initiated Regional Directors' Collaboration meetings with PV, Totowa & Little Falls directors, to be held 4 times a year. The pre-school teachers attended a workshop by the Dept. of Ed, focusing on the advancement of our pre-school program. Mrs. Criscione's class will hold its annual Thanksgiving celebration on 11/21. Dr. Pillari gave a special thanks to Mr. Burrows and the custodial team on the many projects they have accomplished in the last month.

## **CONSENT AGENDA ITEMS**

The following items have been deemed to be non-controversial in a matter of routine business and will be voted on by one motion.

Motion by FLYNN Seconded by MITCHELL to accept the recommendation of the Superintendent to approve the following consent agenda numbers 218-108 through 218-115.

Roll Call: 7 YES, 1 ABSTENSTION-VARGAS

## **218-108 - APPROVAL OF REGISTER REPORT**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the October 2017 Register Report.

## **218-109 - SECRETARY/TREASURER REPORTS**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, receives and accepts the attached reports of the Secretary and Treasurer for the month of September 2017 and October 2017 "Pursuant to N.J.A.C.6: 20-2.12©, we certify that as of September 30, 2017 and October 31, 2017 the Board Secretary's monthly financial reports (appropriations section) did not reflect any over expenditure in any of the major accounts or funds, and based on the appropriation balances reflected on this report and the advice of district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year"

## **218-110 - APPROVAL OF BILL LIST**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the attached list of bills in the amount of \$514,068.11

<u>Bill List No.</u>	<u>Amount</u>
#64	\$457,917.53
L16	\$ 56,150.58

## **218-111 - TRANSFERS**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the attached list of transfers for the months of September 2017 and October 2017.

September: *The inordinate amount of budget transfers this month is due to new ESEA(formerly NCLB) regulations that now require School Based Budget.*

<u>Account #</u>	<u>Acct. Description</u>	<u>Old Amount</u>	<u>Adjustment</u>	<u>New Balance</u>
11-120-100-101-00-00-060	Grades 1-5 Teach Sal	\$1,969,567.00	\$72,486.00	\$2,042,053.00
11-130-100-101-00-00-070	Grades 6-8 Teach Sal	\$1,945,729.00	\$72,486.00	\$2,018,215.00
11-240-100-101-00-00-060	Salaries Bilingual	\$ 65,159.00	\$62,000.00	\$ 127,159.00
11-000-213-100-00-00-060	Salaries Health Svc	\$ 210,789.00	(\$132,046.00)	\$ 78,743.00
11-000-213-100-00-00-065	Salaries	\$ 0.00	\$66,023.00	\$ 66,023.00
11-000-213-100-00-00-070	Salaries	\$ 0.00	\$66,023.00	\$ 66,023.00
11-000-216-100-00-00-060	Salaries Speech Rel Svc	\$ 302,783.00	(\$177,863.00)	\$ 124,920.00
11-000-216-100-00-00-065	Salaries	\$ 0.00	\$88,931.00	\$ 88,931.00
11-000-216-100-00-00-070	Salaries	\$ 0.00	\$88,931.00	\$ 88,931.00

11-000-217-100-00-00-060	Salaries One to One Aides	\$ 243,000.00	(\$159,523.00)	\$ 83,477.00
11-000-217-100-00-00-065	Salaries	\$ 0.00	\$79,761.00	\$ 79,761.00
11-000-217-100-00-00-070	Salaries	\$ 0.00	\$79,761.00	\$ 79,761.00
11-000-218-104-00-00-060	Salaries Guidance Svc	\$ 152,940.00	(\$96,986.00)	\$ 55,954.00
11-000-218-104-00-00-065	Salaries Other Profess	\$ 0.00	\$48,493.00	\$ 48,493.00
11-000-218-104-00-00-070	Salaries Other Profess	\$ 0.00	\$48,495.00	\$ 48,495.00
11-000-219-104-00-00-060	CST	\$ 362,159.00	(\$216,424.00)	\$ 145,735.00
11-000-219-104-00-00-065	Salaries Other Profess	\$ 0.00	\$108,212.00	\$ 108,212.00
11-000-219-104-00-00-070	Salaries Other Profess	\$ 0.00	\$108,212.00	\$ 108,212.00
11-000-219-105-00-00-060	Salaries Sec & Cler Ast	\$ 52,488.00	(\$27,879.00)	\$ 24,609.00
11-000-219-105-00-00-065	Salaries of Secretarial	\$ 0.00	\$13,940.00	\$ 13,940.00
11-000-219-105-00-00-070	Salaries of Secretarial	\$ 0.00	\$13,940.00	\$ 13,940.00
11-000-221-102-00-00-060	Sal of Supervisor INS	\$ 95,257.00	(\$50,066.00)	\$ 45,191.00
11-000-221-102-00-00-065	Sal of Supervisor INS	\$ 0.00	\$25,033.00	\$ 25,033.00
11-000-221-102-00-00-070	Sal of Supervisor INS	\$ 0.00	\$25,033.00	\$ 25,033.00
11-000-221-105-00-00-060	Salaries Sec & Cler Ast	\$ 45,942.00	(\$24,402.00)	\$ 21,540.00
11-000-221-105-00-00-065	Salaries Sec & Cler Ast	\$ 0.00	\$12,201.00	\$ 12,201.00
11-000-221-105-00-00-070	Salaries Sec & Cler Ast	\$ 0.00	\$12,201.00	\$ 12,201.00
11-000-222-100-00-00-060	Salaries Media Center	\$ 103,396.00	(\$65,984.00)	\$ 37,412.00
11-000-222-100-00-00-065	Salaries	\$ 0.00	\$32,991.00	\$ 32,991.00
11-000-222-100-00-00-070	Salaries	\$ 0.00	\$32,992.00	\$ 32,992.00
11-000-240-103-00-00-060	Salaries Principals	\$ 457,833.00	(\$265,072.00)	\$ 192,761.00
11-000-240-103-00-00-065	Salaries Principals/A	\$ 0.00	\$100,000.00	\$ 100,000.00
11-000-240-103-00-00-070	Salaries Principals/A	\$ 0.00	\$165,072.00	\$ 165,072.00
11-000-240-105-00-00-060	Salaries Secretaries	\$ 152,635.00	(\$81,338.00)	\$ 71,297.00
11-000-240-105-00-00-065	Salaries of Secretarial	\$ 0.00	\$40,669.00	\$ 40,669.00
11-000-240-105-00-00-070	Salaries of Secretarial	\$ 0.00	\$40,669.00	\$ 40,669.00
11-120-100-101-00-00-060	Grades 1-5 Sal of Teach	\$2,042,053.00	(\$72,486.00)	\$1,969,567.00
11-120-100-101-00-00-065	Grades 1-5 Sal of Teach	\$ 0.00	\$72,486.00	\$ 72,486.00
11-204-100-101-00-00-060	Sal of Teach Sp. Ed.	\$ 363,865.00	(\$230,878.00)	\$ 132,987.00
11-204-100-101-00-00-065	Salaries of Teachers	\$ 0.00	\$115,431.00	\$ 115,431.00
11-204-100-101-00-00-070	Salaries of Teachers	\$ 0.00	\$115,447.00	\$ 115,447.00
11-204-100-106-00-00-060	Other Sal for Instr	\$ 152,004.00	(\$97,692.00)	\$ 54,312.00
11-204-100-106-00-00-065	Other Sal for Instr	\$ 0.00	\$48,845.00	\$ 48,845.00
11-204-100-106-00-00-070	Other Sal for Instr	\$ 0.00	\$48,845.00	\$ 48,845.00
11-213-100-101-00-00-060	Salaries Resource Room	\$ 736,032.00	(\$465,126.00)	\$ 270,906.00
11-213-100-101-00-00-065	Salaries of Teachers	\$ 0.00	\$232,063.00	\$ 232,063.00
11-213-100-101-00-00-070	Salaries of Teachers	\$ 0.00	\$233,063.00	\$ 233,063.00
11-214-100-101-00-00-060	Salaries of Teach- Autism	\$ 186,751.00	(\$111,025.00)	\$ 75,726.00
11-214-100-101-00-00-065	Salaries of Teachers	\$ 0.00	\$55,512.00	\$ 55,512.00
11-214-100-101-00-00-070	Salaries of Teachers	\$ 0.00	\$55,513.00	\$ 55,513.00
11-214-100-106-00-00-060	Other Salaries Autism	\$ 140,395.00	(\$82,458.00)	\$ 57,937.00
11-214-101-106-00-00-065	Other Salaries for Instr	\$ 0.00	\$41,230.00	\$ 41,230.00
11-214-100-106-00-00-070	Other Salaries for Instr	\$ 0.00	\$41,228.00	\$ 41,228.00
11-240-100-101-00-00-060	Salaries Bilingual	\$ 127,159.00	(\$39,788.60)	\$ 87,370.40
11-240-100-101-00-00-065	Salaries of Teachers	\$ 0.00	\$19,894.30	\$ 19,894.30
11-240-100-101-00-00-070	Salaries of Teachers	\$ 0.00	\$18,894.30	\$ 18,894.30
11-240-100-101-00-00-070	Salaries of Teachers	\$ 18,894.00	\$1,002.00	\$ 19,896.30

11-000-100-562-00	Tuition other LEAS	\$ 93,000.00	(\$16,820.00)	\$ 76,180.00
11-000-218-500-00-00-060	Guidance Other Purch Svc	\$ 16,200.00	\$300.00	\$ 16,500.00
11-000-218-500-00-00-070	Other Purch. Svc	\$ 0.00	\$1,100.00	\$ 1,100.00
11-190-100-610-10-00-060	General Supplies	\$ 45,000.00	\$5,000.00	\$ 50,000.00
11-215-100-610-20-00-065	PK Disab General Supplies	\$ 10,300.00	\$200.00	\$ 10,500.00
11-230-100-610-20-00-065	BSI General Supplies	\$ 1,000.00	\$3,100.00	\$ 4,100.00
11-230-100-610-30-00-070	BSI General Supplies	\$ 100.00	\$3,100.00	\$ 4,100.00
11-240-100-610-30-00-070	Bilingual General Supplies	\$ 1,000.00	\$100.00	\$ 1,100.00
12-000-261-730-00	Maint Equipment	\$ 10,853.00	\$3,920.00	\$ 14,773.00

October 2017:

<u>Account #</u>	<u>Acct. Description</u>	<u>Old Amount</u>	<u>Adjustment</u>	<u>New Balance</u>
11-000-100-566-00	Tuition Priv. Sch Disab	\$153,486.00	(\$57,400.00)	\$96,086.00
11-000-221-600-00-00-070	Supplies & Materials	\$ 0.00	\$ 200.00	\$ 200.00
11-000-262-420-00	Clean, Repair & Maint	\$ 14,800.00	\$ 1,300.00	\$16,100.00
11-000-263-420-00	Grounds Repair Services	\$ 33,500.00	\$ 900.00	\$34,400.00
11-190-100-610-10-00-060	General Supplies	\$ 50,000.00	\$20,000.00	\$70,000.00
11-190-100-610-20-00-065	General Supplies	\$ 60,000.00	\$15,000.00	\$75,000.00
11-190-100-610-30-00-070	General Supplies	\$ 55,000.00	\$20,000.00	\$75,000.00

#### **218-112 - APPROVAL OF NEW SUBSTITUTES**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the new substitute teacher list for October of the 2017-2018 school year, per the Northern Regional Educational Services Commission.

#### **218-113 - APPROVAL OF MATERNITY LEAVE- L. MASEFIELD**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve maternity leave for Laura Masefield, teacher at Memorial School, under the Federal Family Leave Act, starting on January 22, 2018 – March 7, 2018, concurrently using accumulated sick time. Following the FFLA, the NJFLA will be utilized for 6 weeks, with a planned return to work of April 16, 2018.

#### **218-114 – ACCEPTANCE OF RESIGNATION – C. GESUALDO**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the resignation of Carol Gesualdo, teacher at BG, for retirement purposes, effective December 31, 2017.

#### **218-115 – ACCEPTANCE OF RESIGNATION**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to accept the resignation of Magdolna Donnelly, part time aide at Memorial School, effective November 17, 2017.

#### **REGULAR AGENDA ITEMS**

The following items will be voted on by separate motion for each item.

#### **Personnel:**

#### **218-116 - CONTRACT APPROVAL – D. SANTULLI**

Motion by BOLEN Seconded by FLYNN

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the employment contract for Donna Santulli, Confidential Secretary, for the 2017-2018 school year, @ \$63,529, retroactive to July 1, 2017. The Board president is hereby authorized and directed to execute the employment contract that is substantially in the same form as the one attached hereto.

Roll Call: 7 YES, 1 ABSTENTION- VARGAS

**218-117 - CONTRACT APPROVAL – T. LAURIE**

Motion by BOLEN Seconded by SALEMI

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the employment contract for Teresa Laurie, Confidential Secretary, for the 2017-2018 school year, @ \$60,351, retroactive to July 1, 2017. The Board president is hereby authorized and directed to execute the employment contract that is substantially in the same form as the one attached hereto.

Roll Call: 7 YES, 1 ABSTENTION- VARGAS

**218-118 – APPROVAL OF TRANSFER- L. MEEKER**

Motion by BOLEN Seconded by MITCHELL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the transfer of Lynn Meeker, secretary to the Special Ed department to secretary at Beatrice Gilmore School, effective January 2, 2018.

Roll Call: 7 YES, 1 ABSTENTION- VARGAS

**218-119 - APPROVAL OF STIPEND POSITIONS**

Motion by BOLEN Seconded by FLYNN

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve Rosemary Ficarra, Robert Zak and Christina Scillieri to provide Academic Support at Memorial School. Program will begin January 8, 2018-May 31, 2018, Monday-Thursday, 1 hour per day, each, @ \$40/hr., approximate total \$9,600.

Roll Call: 7 YES, 1 ABSTENTION- VARGAS

**218-7A- APPROVAL OF EMPLOYMENT EXTENSION**

Motion by BOLEN Seconded by FLYNN

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to extend employment agreement for Michael Rizzo, current maternity leave replacement at BG, from November 28, 2017-December 22, 2017, at a rate of \$150 per diem.

Roll Call: 7 YES, 1 ABSTENTION- VARGAS

**218-8A – ACCEPTANCE OF RESIGNATION- K. GILHOOLEY**

Motion by BOLEN Seconded by SALEMI

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to accept the resignation of Kelly Gilhooley, pt classroom aide, effective 12/22/17.

Roll Call: 7 YES, 1 ABSTENTION- VARGAS

**218-9A – ACCEPTANCE OF RESIGNATION- V. DEBAKHOS**

Motion by BOLEN Seconded by KASSAI

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to accept the resignation of Viviane Debakhos, lunch aide at Memorial, effective 11/17/17.

Roll Call: 7 YES, 1 ABSTENTION- VARGAS

**218-10A – APPROVAL OF TRANSFER OF POSITION – M. BALDECCHI**

Motion by BOLEN Seconded by KASSAI

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the transfer of Marisa Baldecchi, from lunch aide to part time classroom aide at Memorial, at a rate of \$19/hr, up to 27.5 hrs. per week, no benefits.

Roll Call: 7 YES, 1 ABSTENTION- VARGAS

**218-11A- APPOINTMENT OF HIRE LUNCH AIDE- G. ORTIZ**

Motion by BOLEN Seconded by MITCHELL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the appointment of Gloria Ortiz, as a lunch aide at Memorial, at a rate of \$15.68/hr., 1.75 hrs. per day, effective 11/27/17.

Roll Call: 7 YES, 1 ABSTENTION- VARGAS

**Education:****218-120 - WORKSHOP/TRAVEL REIMBURSEMENT**

Motion by FLYNN Seconded by KASSI

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the following travel reimbursements for the 2017-2018 school year:

Name	Activity	Date	Fee	Travel
Veronica Seavy Jessica Riviera Daniela Giglio	Wilson Reading Program Training	12/5, 12/6, 12/7 2017	\$650/ea.	\$101.07/ea.

Roll Call: 7 YES, 1 ABSTENTION- VARGAS

**Finance:****218-121 - ADOPTION OF THE 2018-2019 BUDGET CALENDAR**

Motion by MITCHELL Seconded by KASSAI

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the 2018-2019 Budget Calendar as follows:

November 1, 2017	Superintendent, Business Administrator begin 2018-2019 budget process
November 30, 2017	Superintendent finalizes staffing needs & major textbook & computer purchases with principals and CST Director
February 1, 2018	All administrators submit their school supply budgets to Superintendent and Business Administrator for review
February 1, 2018	Business Administrator merges all subsidiary budgets into one budget document and submits draft to Superintendent
February 5, 2018	Budget Committee finalizes budget for submission to full Board pending receipt of State Aid figures
February 23, 2018	Release of State Aid figures (tentative)
March 12, 2018	Full Board to adopt 2018-2019 Budget
March 19, 2018	Budget submitted to Executive County Superintendent
April 30, 2018	Budget Hearing (Tentative)

Roll Call: 7 YES, 1 ABSTENTION- VARGAS

**COMMITTEE REPORTS**

Policy: Mrs. Mitchell said the committee has been discussing job descriptions.

Education: Dr. Pillari said the committee discussed benchmark assessments.

Personnel: Mr. Bolen said the committee will meet with the WPPSA on 12/4.

Buildings & Grounds: Dr. Salemi asked that we revisit the idea of hiring a landscaper for upkeep on the exterior of the buildings.

Community Relations: The playgrounds at CO were dedicated in honor of Ron Pascrell, former board member at a recent ceremony.

**OLD BUSINESS**

Mrs. Mitchell asked if any progress was made with the mail run stipend. Mr. Bolen said he spoke with the presidents of the WPEA and he would discuss it with the board in executive session. They will also discuss the hiring of a Civil Engineer.

## **NEW BUSINESS**

Mr. Bolen said that he and Dr. Pillari spoke with a company at the recent NJSBA convention that they want to come into the school to assess and evaluate our computer and wifi systems. Dr. Salemi asked if there was a cost. Mr. Bolen said yes, but they will present the results and recommendations to the Board.

## **PUBLIC HEARING**

Please remember that this is a public meeting. Anything you say will be public record. As a result, pursuant to law, the Board Members cannot respond to you publicly concerning certain matters, such as those regarding an individual student. If there is a matter that you wish to remain private concerning personnel or students, please contact the Superintendent's office. In accordance with Bylaw 0167, statements will be limited to 3 minutes in duration.

No one wished to be heard.

## **EXECUTIVE SESSION**

### **MOTION TO GO INTO CLOSED SESSION**

The Open Public Meeting Act, authorizes a public body to meet in Executive or Private Session under limited circumstances and WHEREAS said law requires the Board to adopt a resolution at a public meeting before it can meet in such Executive or Private Session. NOW THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE BOROUGH OF WOODLAND PARK THAT:

- 1) It does hereby determine that it is necessary to meet in Executive Session to discuss a personnel and/or litigation matter or contract matter.
- 2) The matter(s) discussed will be made public when confidentiality is no longer required.
- 3) Meeting will be resumed at conclusion of Executive Session.
- 4) The board **does**/does not expect to take action after Executive Session.

Motion to go into Executive Session at 7:40 p.m. by FLYNN, seconded by BOLEN  
Voice Vote: 8 YES

Motion to return to Regular Session at 9:50 p.m. by FLYNN, seconded by BOLEN  
Voice Vote: 8 YES

## **218-12A-ABOLISHMENT OF POSITION-SECRETARY TO DIRECTOR OF SPECIAL EDUCATION**

Motion by FLYNN Seconded by KASSI

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to abolish the current position of secretary to Director of Special Education.

Roll Call: 8 YES

## **218-13A-NEW JOB DESCRIPTION- CONFIDENTIAL SECRETARY TO DIRECTOR OF SPECIAL EDUCATION**

Motion by FLYNN Seconded by KASSI

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to create the new job description of confidential secretary to Director of Special Education.

Roll Call: 8 YES

## **218-14A-NEW POSITION-CONFIDENTIAL SECRETARY TO DIRECTOR OF SPECIAL EDUCATION**

Motion by FLYNN Seconded by KASSI

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to create the new position of confidential secretary to Director of Special Education.

Roll Call: 8 YES

**218-15A-NEW JOB DESCRIPTION- SHARED SERVICE PUBLIC INFORMATION OFFICER**

Motion by FLYNN Seconded by SALEMI

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to create the new job description for a Shared Services Public Information Officer.

Roll Call: 8 YES

**218-16A-NEW POSITON- SHARED SERVICE PUBLIC INFORMATION OFFICER**

Motion by FLYNN Seconded by SALEMI

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the new position of Shared Services Public Information Officer.

Roll Call: 8 YES

**ADJOURNMENT**

Motion to adjourn at 9:10 p.m. by FLYNN, Seconded by MITCHELL

Voice Vote: 8 YES

**WOODLAND PARK BOARD OF EDUCATION**  
**EXECUTIVE SESSION MINUTES**

**ITEMS DISCUSSED:**

- Board discussed personnel matter
- Board discussed litigation